

# Portree and Braes Community Trust

Meeting of The Portree and Braes Community Trust Board – 14 May 2024 at 10am at Jans Board Room

	Item	Minutes	Action Points
1	Welcome, Introductions Apologies	Present: <b>Trustees:</b> Calum Matheson (Chair), Irene Deplano, Peter Urquhart, John Boyd, Lorna Cormack (Secretary), Pam Simmister. <b>Staff:</b> Fiona Thomson, Development Officer; Iona MacDonald, Finance Officer.  Apologies: <b>Trustees:</b> Neil Campbell, Tiffany Maberley, Graham Smith, Duncan Brown (Treasurer), Annmarie Campbell, Ross Cowie.  Calum welcomed everyone to the meeting.	
2	Adoption of Minutes	Approved: Pam Simmister    Seconded: Lorna Cormack	
3	[Agenda Items]		
4	Check in / good news stories / updates etc	<ul style="list-style-type: none"> <li>• Allotments – some new committee members</li> <li>• Some struggle with Highland Council on Bayfield monies, but progress on lease for Matheson Place playpark.</li> </ul>	
5	Volunteer / Employee headlines	<ul style="list-style-type: none"> <li>• New memberships approved unanimously -</li> <li>• Associate: SOUTHALL, Wayne</li> <li>• Ordinary RYAN, Colum KING, James</li> </ul>	

		<p><b>Lottery Proposal</b> – Pam Simmister gave a report on progress with plans for a local lottery which would also include a new, FOC website for the Trust – there would be some additional costs for data manipulation and requested approval to take the plans further, which was granted unanimously.</p> <p><b>Skye Week</b> – Lorna Cormack reported that plans for the event were shaping up – all community halls around Skye had been approached to allow them access to combined advertising and expand the programme. Police assistance had been secured for some events. Jans would supply a generator for the Gala day field stalls. PBCT would run stalls to raise money for the KGV buy-out. The Gala will be opened by “veterans” from 40 years ago.</p> <p><b>KGV</b> – the fundraising total stood at £17, 500 of the £26,000 required. The “Sponsor a Square” campaign at £500 a time to local businesses was expected to raise further funds and the Portree Football under-15s were also planning a sponsored cycle around the north end of Skye. The Trust also hoped to raise £1000 at the Gala towards the buy-out. Light Up Portree may be in a position to make a donation in return for, say, 6 stewards.</p> <p><b>Skye Community Response</b> – it had been agreed to close the Skye Community Response project and to reallocate the remaining funds as follows:  £2000 to Portree High School Breakfast Club  £15,500 to Friends of Portree Hospital and  £15,500 to Friends of Broadford Hospital, should they be willing to accept. This proposal was unanimously approved by the Trustees.</p>	<p>Pam Simmister to progress, with Fiona Thomson</p> <p>Lorna/Trustees</p> <p>Alec/Fiona/Trustees</p> <p>ACTION – Reallocation of Funds</p>
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6	Development Officer Report	<p>FT provided an overview of the Development Officer Report. The treasurer's report has been detailed in the DO report. The following points were raised:</p> <ul style="list-style-type: none"> <li>• Strategic Plan – Faye MacLeod has drafted a plan and this is on track.</li> <li>• KGV Plans progressing.</li> </ul> <p>FT's workplan was approved.</p>	
7	Issue List	<ul style="list-style-type: none"> <li>• None not covered elsewhere</li> </ul>	
8	AOCB	<ul style="list-style-type: none"> <li>• Insurance – as the Trust insurance certificate runs out on 1 June 2024, it was agreed to put this in hand early to satisfy Highland Council's requirements for event management during Skye Week.</li> <li>• Following the tragic events at the Skye Live festival weekend, Pam had sent a letter to Kate Forbes highlighting the disgraceful state of affairs with Portree Hospital and lack of emergency care. Pam requested that PBCT might become involved in keeping on the pressure. Although PBCT have previously kept some distance from political pressure groups, it was agreed that Pam would draft an email and this would be sent to the Trust's MEMBERSHIP database to ask that the members might make their own submission, using Pam's draft or composing their own. It was further agreed that it would be made a priority to discuss the situation with NHS Highland and recent events at the next meeting.</li> <li>• It was agreed that PBCT would retain a £1250 cash float for events, in coin and low-value notes. The float would be returned in full after events and would not be used as petty cash or for any other purpose.</li> </ul>	<p>AGREED</p> <p>AGREED</p> <p>AGREED</p> <p>AGREED</p>
9.	DONM	18 June 2024 at 7pm in Jans Board Room	FT to book room.

10.	Close	Chair thanked all for their attendance and closed the meeting.	
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