

# Trust Meeting Report for Meeting on May 18<sup>th</sup> 2022

## Development Officer To-Do list – Traffic Light System

RED – URGENT OR DEADLINE IMMINENT

YELLOW – INSTURCTED BUT NOT URGENT OR UPCOMING DEADLINE

GREEN – ASPIRATIONAL PROJECTS OR NO DEADLINE YET

Complete waste disposal unit payment system project	RED – asap
Complete advertising project	RED – asap
Produce new toilet signage	RED – asap
Investing in Communities application (new 3-year post)	RED – deadline May 22
Complete Re-imagining Camanachd Square project	RED -Oct 22
Employ and induct project officer	RED – May/June 22
Support Light Up Portree Jubilee Event	RED – June 22
Support Harbour LUF bid community engagement	RED– June 22
Maceration Plant Purchase	YELLOW - asap
Oversee Matheson Place Fundraising	YELLOW – asap
Complete King George V land purchase	YELLOW - asap
Production of Bayfield Woodland Signage	YELLOW – asap
Skye Community Response handover	YELLOW - asap
Oversee Place Based Investment (£38k) at Community Centre	YELLOW – Oct 22
Oversee Speak up for Gaelic and Health services projects	YELLOW – Oct 22 – Jan 23
Secure funding for health services project officer	YELLOW – Dec 22
Oversee Allotments project delivery	YELLOW – March 23
Introduce cyber safety policies and procedures	GREEN
Feasibility study for development of the Certas Site	GREEN
Review and update PBCT membership records	GREEN
Develop PBCT Website	GREEN
Implement PBCT Strategic Plan	GREEN

## Updates

### **Treasurers Report**

- The end of the trusts financial year is the end of May. If there are any bills to be paid or funds to deposited can these be submitted to Duncan ASAP, please. Thank you.

Current totals:

Info boards / Advertising - £65.37

Paths - £600

Allotments - £11,686.64

Bayfield - £17,547.60

Harbour – 50p

Toilets - **-£304.05 (negative)**

Trust - £4601.72

FEI Land Purchase - £975.84

Playparks - £11,033.07

Events group - £12,462.13

Helipad - £5390.92

Skye Community Response - £39,548.07

Coastal Communities (Camanachd Square) - £3488.72

Speak up for Gaelic - £6,192.09

Health Services - £9515.94 (including wages)

**Total £125,161.91**

### **Bayfield Group**

- The metal cage has now been assembled and put in place around the waste disposal unit at Bayfield car park.
- The power is now wired up and is live. Malcom Henry will fit the new unit this week. Tie down bolts still need to be fitted to the cage.

### **Harbour Group**

- £40m bid to Levelling Up Fund for Portree harbour has been confirmed.
- PBCT continuing to attend meetings with HC as consultees. PBCT have been asked to help organise a further community consultation in Portree. Details tbc.
- Levelling up Fund bids will have to be submitted in mid-July. The next stakeholder meeting is scheduled for June.

## **Speak Up for Gaelic**

- Speak up for Gaelic progressing well. Two regular sessions weekly (Aros and Pier Hotel).
- 10 local businesses on-board and displaying Gaelic signs to encourage locals and visitors to use Gaelic in shops, etc.
- Plans for further activities such as walking tour of Portree and boat trip with commentaries in Gaelic.
- So far, over 300 attendances at events.

## **Strategic Plan**

- Sian and the CSMco team have still got a few group members / trustees to catch up with but intend to set up those meetings this week and next.
- The next step is to draw up terms of reference for each of the groups and develop on those soon after. Terms of reference will for example include, for each group:
  - The name of the committee
  - The committee's purpose
  - Important duties and responsibilities
  - The committee's composition and roles
  - Meeting details
  - Resources, including financial resources and staff support
  - Annual objectives
  - Reporting details
  - Process for review and evaluation of the committee
  - Approval date and review date of the terms of reference
- There is a completion date for the full strategic plan of approx. July this year.

## **Allotments**

- All plots are now full and there is a small waiting list.
- Interviews for the Project officer post are due to take place next Monday - two applications were received. Irene and Harriet will join Fiona on the panel.
- Catherine is looking into the suitability of establishing a dedicated bank account for the project and if this would be beneficial or not.
- Around 40 people attended the partnership celebratory event with Atlas Arts. The weather was warm, residents, volunteers and interested others came along. Plot holders began work on their plots. There was an opportunity to swap seeds, meet neighbouring plot holders and enjoy food and drink provided by Atlas.
- A cheque for £250 has been received from the Portree Filling Station this week.

- A bill has been received from Joe's shed for £1700

### **Helipad**

- Nothing to update

### **Toilets**

- A mother / daughter team have taken on cleaning the toilets at a rate of £15 per clean. It has been particularly challenging to secure someone for this role this year so the rate per clean has been increased from £10 per clean – the going rate for the last couple of years.
- A second NAYAX payment system has been installed at the pier toilets which we anticipate will reduce the mechanical issues that were restricting access to the public. No issues reported so far. Malcolm Henry installed this at cost price only of £527.50.
- New signage is now required and Fiona is following up on this asap.

### **Community Centre**

- Peter and the committee have been liaising with the NHS to get the hall ready for use for the vaccination clinics. NHS had no suitable alternative venue options in the area. Clinics were a success and further clinics have been arranged for June.
- The renovations in the small hall are progressing well. Estimated completion date is the end of June. Negotiations still underway with SEALL regarding their lease.

### **Camanachd Square**

- Phase 1 is now complete and Fiona has begun the process of drawing down the funds from the Coastal Communities Fund so that invoices can be settled.
- Fiona is in discussions with HIE and The Highland Council about how their public sector relocation project could potentially dovetail with the Camanachd Square study. Once these discussions have taken place a wider public consultation will be arranged to share the ideas put forward in the first phase. Ideally the consultation will take place in the new small hall in the community centre when it had been completed. The project is on schedule to be completed by Autumn 2022.
- Donald MacSween has pencilled in the mapping work of the area to take place at beginning of June. Once complete the purchase of the KGV will be able to progress.

## **Health Services**

- Sophie has recently issued a survey to gather community feedback on health and care services in the area issued. Results will be presented to the Scottish Government via Sir Lewis Ritchie shortly. There have been 200 responses received – a significant and welcomed response. Key issues and experiences are highlighted.
- The coming month will be focused on preparations for the next Sir Lewis Ritchie visit – this will involve logistics such as booking rooms, arranging meeting, circulating information etc.
- The film Project “Feature and Empower” is progressing. So far interviews have been carried out with Portree Hospital Staff, Scottish Ambulance Service staff and NHS Care @ Home staff. The next Films to be recorded will be with Crossroads, Am Fasgadh, the local community and Homefarm nursing home. Sophie is working with Hugh Campbell to produce the films with a view to them supporting the recruitment and retention of staff in the area going forward.

## **Skye Community Response**

- Fiona and Jack supported the delivery of vaccination clinics at the Portree Community Centre through sourcing and delivery of equipment (privacy screens, tables, chairs, camp beds). This has required some liaising with NHS and the PCCA.
- It has been agreed that Fiona, Iona and Sophie will work together to help establish a new emergency response group for Skye which the funds will then be handed over to. It is likely that many of the current members of SCR will step back once the new group is established.

## **Advertising**

- All boards have been provisionally booked.
- Invoices have been issued for all advertisers and PBCT are awaiting payment from all apart from Prince of India who have already paid.
- Speak up for Gaelic would like to advertise on one of the remaining boards and have funding to pay for their space.
- The total income from advertising will be approx. £5000 per year.
- Isle of Skye Seafari are interested in further advertising on the side of the toilet facility which will potentially bring in a further £1000.
- The approximate cost to the trust of providing the toilet facility each year is £2000 increasing if there is any major equipment to be purchased or repairs.

## **Outdoor Activity Group**

- Tiffany Maberly was elected as a trustee at the last board meeting.

- There has been increased activity around the Matheson Place Playpark fundraising this month. Donations received from the following businesses:
  - £1,000 from Stagecoach
  - £1,000 from Portree Hotel/Caberfeidh/Greshornish Hotel/The Rosedale
  - £500 Muirhall Energy
  - £300 Skye Gym
  - £250 Cuillin Hills Hotel
  - £300 Cuillin Crafts
  - (£4350 in total)
  
- For the squares Raffle
  - Voucher for meal for 4 at any of the Portree hotel, Caberfeidh, Greshornish House or Rosedale hotel
  - Voucher worth £100 for meals/drinks at The Isles Inn
  - Voucher worth £320 for sailing trip for 4 from Viewfield House
  - Dinner, Bed & Breakfast for 2 at the Old Inn Carbost
  - Voucher for years membership at Skye a gym worth £360
  - We Frame it – selection of Art Work
  
- The group also have 25 tins to go round 25 local establishments to collect money towards the fund over a few months

### **Community Events Group**

- Jubilee Events have been arranged. 3rd & 4th June. 3rd Ceilidh in the Square. 4th Family Fun Day possibly at KGV
- LUP would like to request some volunteers for stewarding Friday Night 6.30 to 10.30 and Saturday 1-6.30 please.
- Putting proposals together for events for 2022 and beyond. First event will be the Jubilee Weekend.
- Ward Funding Application for £1500 to be submitted for inflatable play items. Public Entertainment Licence has been submitted at a cost of £216
- Currently finalising details for the events in June and working with community Groups to aid our event plans. Meeting approx. weekly.

### **Skye Half Marathon (submitted by Graham)**

- The Half Marathon is due to be held on Saturday June 11th.
- PBCT and the Matheson Place Playpark group are both hoping to provide marshals for the event.
- Could Board members who are able to help e-mail myself or Tiffany Maberley?
- Graham will email PBCT Board with formal request for help.

## **Skye Highland Games (submitted by Graham)\_**

- Graham and Peter Urquhart attended sub group of Games Committee on April 20th. Hopefully PBCT & friends will help with gate and access to the Lump on games day. Details still to be finalised.

## **Foodshare**

- The following email was received recently from the chair of the S&L Foodbank via Julie Wileman the Highland Council's Community Support Coordinator and Fiona is seeking some feedback from trustees re: how to respond.

*FOOD SHARING SHED*

*Hi*

*Thanks to Julie for the introductions.*

*This discussion stems from me being told that people from Portree are visiting the kindness cabin in Uig and the kindness container in Staffin to access food aid. We know that there is a stigma attached to using the foodbank, and also that receiving a food parcel from us means recipients have no choice in what they get. Also, there's no fresh food in our bags, whereas this is sometimes available at the other places mentioned. The foodbank store is in the basement of the church hall on York Drive, but part of the agreement for us using that space is that we do not regularly distribute parcels from there. Most of our parcels are distributed through agencies such as social work and CAB, etc. We do occasionally arrange for someone to collect a bag from the church, but this does require to be by appointment, as the store is not staffed.*

*As you might expect, the foodbank is not seeing its usual seasonal drop-off in demand, due to the ongoing economic crisis - we're actually seeing an increase in demand. This is putting pressure on our volunteers as we are receiving more requests, so we are exploring possible alternatives. When the foodshare ran from the community centre, we did provide foodbank stock to supplement what was there, and we'd happily do the same in any new facility that can be set up, as it takes some pressure off of our team. Unfortunately I don't have any suggestions for where this facility could be.*

*Perhaps it might be best to arrange an informal chat with representatives from all three organisations to see what we think is achievable, and to establish what each organisation is willing and able to offer in terms of financing, staffing, stocking, etc. ?*

*I look forward to hearing from you.*

*Regards*

- *Betty Grant*

*Chair*

*The Community foodbank Skye and Lochalsh*

- Background info - The Foodshare service (along with a hot meal provisions service and fresh fruit and veg service) ran successfully for over a year as a partnership project between PBCT, Potree and Braes Community Council (PBCC) and The Skye and Lochalsh Foodbank with the day-to-day management primarily being taken on by the PBCC. The project was discontinued for a number of reasons – was only intended to be a temporary service through covid, organisers reported significant reduction in use of Foodbank so it was felt that there was too much duplication of an already successful service, PBCT funding ran out to employ a coordinator and contribute toward energy costs of fridges and heating the foodshare space and significant reduction in unsold goods from the small Coop sometime only a couple of bags of salad were available to “rehome”.
- There is potential to re-establish the service on a smaller scale – without the hot meal and veg deliveries - however this would require fundraising to secure the required resources and staff / volunteer resource to coordinate or jointly coordinate the ongoing delivery of the service. Would any board members be interested in taking forward these discussions on behalf of PBCT? The new project officer could potentially be tasked with taking forward discussions also if a link could be established between the project and the land under purchase at the allotments. Alternatively, this discussion could be revisited at a time when the trust has more available capacity.
- How would the trustees like to proceed?