

## Portree and Braes Community Trust

Meeting of The Portree and Braes Community Trust Board – 27/07/2022 at 19.00 at Jans Board Room, Portree and via Zoom

	Item	Minutes	Action Points
1	Welcome, Introductions, Apologies	<p><b>PBCT:</b> Peter Urquhart – Chair (Trustee, Vice-Chairman), Duncan Brown (Trustee, Treasurer), Bill Edgar (Trustee – co-opted), Irene Deplano (Trustee), Graham Smith (Trustee), Ross Cowie (Trustee), Tiffany Maberley (Trustee) – via Zoom. Fiona Thomson (Development Officer, PBCT) Alec Mcleod (Allotments Project Officer, PBCT) – via Zoom, joined from point 4 onwards</p> <p><b>Apologies:</b> Chris James (Trustee), Neil Campbell (Trustee), Calum Matheson ( Trustee, Chairman), Annmarie Campbell (Trustee), Lorna Cormack (Trustee, Secretary)</p> <p>- Everyone welcomed by Chair.</p>	
2	Approval of previous minutes	- Proposed by ID, seconded by TM	
3	Check-in (key achievement / updates )	<ul style="list-style-type: none"> <li>- Joe’s Shed (Edinbane) has installed the communal shed and Portree Primary schools polytunnel has been erected at the allotments.</li> <li>- PBCT are working well with the Games committee in preparation for staffing the gate at the upcoming Skye Games event.</li> <li>- The small hall at the community centre will be ready to take bookings next week. Well done to the PCCA and all involved.</li> <li>- 8 volunteers are maintaining the Tigh na Drochaid rota on an 8-week rota organised by BE. It’s working well. There has been no further vandalism in the garden, however, there has been some evidence of flowers being pulled out of the flower’s beds in Somerled Square and the wooden stools in Bayfield Woodland being tampered with.</li> </ul>	
4	Volunteer / Employee Headlines	- No updates	

5	Development Officer Report	<ul style="list-style-type: none"> <li>- Sent to attendees via e-mail on 25/07/22. Key actions summarised as follows:</li> <li>- FT has contacted Gavin Steel from Scottish Water [Corporate Affairs Manager] to inquire if Scottish Water would be interested in progressing with an asset transfer of the Maceration Plant building at Bayfield, to Portree and Braes Community Trust, so that PBCT could develop the building as an income generating asset. FT awaiting a response. This may take a few weeks as the various Scottish Water team members that need to be consulted will be taking annual leave.</li> <li>- The first public consultation for the Camanachd Square project will take place at the Skye Show. A further online consultation is planned (details tbc) with information also being available at the community centre foyer after the show has taken place.</li> <li>- Holiday cover has been secured for the person who is undertaking the cleaning role at the pier toilets. Ongoing maintenance and admin required re: the operation of the facility.</li> <li>- Meeting with The Highland Council (THC) required to discuss if there is still interest in / demand for Bayfield "Phase 3" which would involve further extension to parking provision by PBCT and HC in collaboration. Board would also like to highlight that there are potholes in the phase 2 carpark and raise this as an issue.</li> <li>- There has been a dispute over the total amount owed to PBCT by THC re: income generated at Bayfield carpark. FT is waiting for a response from THC</li> <li>- PBCT are being billed for rates for the squash court which they shouldn't be.</li> <li>- Skye Community Response (SCR) meeting required to establish a new Skye resilience group who would take decisions about issuing remaining funding.</li> </ul>	<ul style="list-style-type: none"> <li>- FT to report back on response from Scottish Water</li> <li>- FT to publicise details of consultations when confirmed</li> <li>- FT to address toilet facility maintenance issues</li> <li>- FT to liaise with GS re: a suitable meeting date preferable in late autumn when trustees have more availability</li> <li>- FT to chase THC re: invoice</li> <li>- FT to contact THC re: rates</li> <li>- RC and FT to work with Sophie Isaacson and Iona MacDonald and arrange a meeting to discuss health care and SCR matters.</li> </ul>
6	Treasures report	<ul style="list-style-type: none"> <li>- See Development Officer Report</li> </ul>	
7	Issues / topics to discuss	<p><b>Skye Community Response Fund</b></p> <ul style="list-style-type: none"> <li>- Defibrillator purchase proposal. The question was put forward, should some of the remaining SCR funds be used to purchase more defibrillators for the island? It was explained that there are already defibs in key locations across the island and the SCR group has agreed not to issue any further funding until the new Skye Resilience group has been formed and funds transferred from PBCT to this new group.</li> </ul>	<ul style="list-style-type: none"> <li>- FT to find out how urgent the helipad maintenance is.</li> </ul>

		<ul style="list-style-type: none"> <li>- The helipad may need up to £5000 of investment. Could the SCR fund support this? No, see above.</li> </ul>	
		<p><b>Skye show</b></p> <ul style="list-style-type: none"> <li>- The allotments group have offered to organise the fundraising drives (teas / cakes / raffle) and split the income 50/50 with general trust funds. A float will be required.</li> <li>- The PBCT Light Up Portree Community Events group are organising a dance at the Gathering Hall on the evening of the dance. A float will be required for this also.</li> <li>- DB proposed that the trust invest in a generator. All agreed. 50% of the funding required may be able to be sourced via the allotments group</li> </ul>	<ul style="list-style-type: none"> <li>- DB to arrange float</li> <li>- PU to source generator</li> <li>- Those available to meet at 5pm at the King George to set up for the show</li> <li>- Alec to investigate a funding opportunity for generator</li> </ul>
		<p><b>Other Issues / topics:</b></p> <ul style="list-style-type: none"> <li>- <b>Banking.</b> The Royal Bank account was frozen again resulting in direct debits not being paid and the trust almost not being able to pay wages. This is happening because of the bank's security procedures. This had happened several times previously and creates a stressful situation for trustees and staff. Formal complaints have been issued and compensation will be sought. Issue has now been resolved, however.</li> <li>- GS thanked DB for his ongoing efforts as treasurer.</li> </ul>	<ul style="list-style-type: none"> <li>- All agreed if it happens again to move bank although the preference would be to keep the banking locally.</li> </ul>
		<p><b>Membership</b></p> <ul style="list-style-type: none"> <li>- The Agricultural show will be an opportunity to increase membership</li> </ul>	<ul style="list-style-type: none"> <li>- FT to bring membership forms to the Agricultural Show</li> </ul>
		<p><b>The Skye Games</b></p> <ul style="list-style-type: none"> <li>- As coordinated by GS, volunteers representing PBCT will be manning the gate at the Skye Games. A donation will be issued in return.</li> </ul>	<ul style="list-style-type: none"> <li>- GS to circulate details to relevant volunteers</li> </ul>
8	AOCB	<p><b>Meeting with Under Secretary of State</b></p> <ul style="list-style-type: none"> <li>- (On behalf of the community council) BE and (on behalf of PBCT) FT attended a meeting with the deputy Secretary of State for Scotland to discuss Portree's bid to the Levelling Up Fund. Around fourteen other representatives from Skye, including officers from THC, were in attendance. The aim was to increase ministers' awareness of issues around the harbour and other issues that UK funding may be able to address.</li> </ul>	
		<p><b>Volunteering</b></p> <ul style="list-style-type: none"> <li>- It was suggested that a database be compiled of potential volunteers, including all subgroup members, so that when volunteers are needed there is a bigger pool of individuals to drawn upon, as opposed to requesting help only from group chairs.</li> </ul>	<ul style="list-style-type: none"> <li>- FT to compile a volunteer database.</li> </ul>
		<p><b>Christmas Window Competition</b></p>	

		- It was suggested that the PBCT initiate a “Best Xmas Display” competition for 2022. This could be advertised in the West Highland Free Press.	- DB to investigate costs for a trophy.
9	Date of Next Meeting	o Wednesday 24 <sup>th</sup> August 7pm at Jans, Portree and via zoom.	
	Close	Chair closed the meeting at 8.05pm	

Minutes approved by: ...NC.....

Minutes seconded by: ...LC.....

Date: .....27.06.22.....