

Portree and Braes Community Trust Board Meeting  
Development Officer Report  
Tuesday the 11<sup>th</sup> of July 2023

**Active Awards [Red = overdue or overdrawn]**

| <b>Award</b>                                                                                           | <b>Amount</b> | <b>Deadline</b>                                                             |
|--------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------|
| Bord na Gaidhlig / Community Land Scotland (Speak up for Gaelic)                                       | Cerca £10,000 | Extension granted indefinitely until funds are spent                        |
| Scottish Land Fund (allotments project officer salary )                                                | £21,810       | End March 2023 (have 90 days to spend the underspend and report on project) |
| Community Regeneration Fund (playparks)                                                                | £42,000       | 50% End March 2023 / 50% End of March 2024                                  |
| Coastal Communities (allotments Home Farm hub project inc. growing infrastructure and project officer) | £64,138.66    | 1 <sup>st</sup> of April 2024                                               |
| Finance and Administration Officer (general trust )                                                    | £18,412       | 1 <sup>st</sup> of April 2024                                               |
| Strengthening Communities Fund – HIE (Development Officer salary)                                      | unknown       | End March 2025                                                              |

**Account Balances**

| <b>Project</b>            | <b>Balance</b> |
|---------------------------|----------------|
| Trust                     | £7,265.66      |
| Info boards / Advertising | £3,389.54      |
| Toilets                   | -£1539.99      |
| Bayfield                  | £23,617.52     |
| Paths                     | £1,199.69      |
| FEI Land Purchase         | £975.84        |
| Events                    | £3,895.65      |
| Playparks                 | -£2,140.99     |
| Allotments                | -£2.65         |
| Helipad                   | £4,613.32      |

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|----------------------------------------|-------------------|
| Skye Community Response                | <b>0</b>          |
| Coastal Communities (Camanachd Square) | <b>£0.22</b>      |
| Speak up for Gaelic                    | <b>£2,442.50</b>  |
| Project Officer 1 (Fiona)              | <b>-£4,904.42</b> |
| Project Officer 2 (Sophie )            | <b>£6,565.02</b>  |
| Project Officer 3 (Alec)               | <b>£2,942</b>     |
| Project Officer 4 (Iona)               | <b>-£2,902.96</b> |
| Total                                  | <b>£45,415.87</b> |

## Project Updates

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| <b>Treasures Report</b> <ul style="list-style-type: none"><li>• See above.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| <b>Bayfield</b> <ul style="list-style-type: none"><li>• The most recent proposal for PBCTs share of Bayfield car park income submitted by Catriona Strachan, Principle Accountant (THC) on 30/06/23 is:<br/>21-22: £10,048.75<br/>22-23: £9,560.88<br/>In comparison, the previous proposal for PBCT's share submitted by Shane Manning Senior Parking Officer (THC) in 15th November 2022 was:<br/>21-22: £7,071.79<br/>22-23: £6,918.89<br/>PBCT accountant Faye Macleod has been asked to review the most recent proposal and confirm that this is satisfactory before PBCT invoice.<br/>The rent for the 23-24 period is now in the bank.</li><li>• The waste disposal unit payment system has been broken for several weeks. An electrician was unable to fix it. Malcolm Henry has been in France for a month but returns on Friday and can look at it asap on his return. The unit has been left open to the public in the meantime.</li><li>• £456 was, however, generated from the waste disposal unit this month. (before payment machine encountered an issue)</li></ul> |  |
| <b>Bayfield Woodland</b> <ul style="list-style-type: none"><li>• No further update</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| <b>Harbour Group</b> <ul style="list-style-type: none"><li>• No further progress</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| <b>Toilets</b> <ul style="list-style-type: none"><li>• £310.50 was generated by the toilets in the monthly period ending 5<sup>th</sup> June 2023. This compares to £172.50 the previous month.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| <b>Speak Up for Gaelic</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |

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| <ul style="list-style-type: none"> <li>The weekly conversation sessions continue to be delivered at Skye Candles. Website in process of being updated.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| <p><b>Strategic Plan</b></p> <ul style="list-style-type: none"> <li>No further update.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| <p><b>Allotments (Submitted by Alec Mcleod)</b></p> <ul style="list-style-type: none"> <li>Project funds have now been transferred to the allotments new bank account.</li> <li>A programme of events took place at the allotments from Fri – Sunday this week with the aim of raising the profile of the project, encourage more members of the community to get involved and informing the rest of the community engagement programme. Full report at next meeting.</li> <li>The allotments are still waiting for the water connection to be completed however Alec is in touch with them regularly and this is moving forward.</li> </ul> |  |
| <p><b>Camanachd Square</b></p> <ul style="list-style-type: none"> <li>The final steering group meeting has taken place and final reports have been submitted to funders.</li> <li>FT has recorded an interview with Radio Skye about the project and will be organizing more promotion over the coming week to raise awareness of the project.</li> <li>Next step is to meet with the councilors in August to discuss proposals for an asset transfer of the identified land owned by The Highland Council.</li> </ul>                                                                                                                       |  |
| <p><b>Helipad</b></p> <ul style="list-style-type: none"> <li>We are still waiting for the new lights to arrive.</li> <li>One request has been received to use the helipad this month. (11.07.23)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <p><b>Advertising</b></p> <ul style="list-style-type: none"> <li>Isle of Skye Seafari have been in touch to let us know they no longer wish to continue advertising so one space facing the car park is now available. FT is working on identifying someone to fill this.</li> </ul>                                                                                                                                                                                                                                                                                                                                                         |  |
| <p><b>Community Centre</b></p> <ul style="list-style-type: none"> <li>An expression of interest has been submitted to The Highland Council Community Regeneration Fund for a part time, venue coordinator for 6 months for the community centre. Funds would have to be spent by April 2024.</li> </ul>                                                                                                                                                                                                                                                                                                                                      |  |
| <p><b>Health Services</b></p> <ul style="list-style-type: none"> <li>No further update from Skye Lab. Post has been discontinued under PBCT.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

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| <p><b>SCR</b></p> <ul style="list-style-type: none"> <li>• The first meeting of the new committee has taken place.</li> <li>• Funds have been transferred to the new Skye Community Response account.</li> <li>• Iona and Fiona have carried out a stock review so that SCR stock can also be handed over.</li> </ul>                                                                                                                                                 |  |
| <p><b>Paths</b></p> <ul style="list-style-type: none"> <li>• Garry has carried out more ground works at The Lump.</li> <li>• £1500 was awarded from the Ward Discretionary Fund to fund this work.</li> <li>• Ross is planning another Ramble event for September.</li> </ul>                                                                                                                                                                                         |  |
| <p><b>Outdoor Activity Group</b></p> <ul style="list-style-type: none"> <li>• The playpark is now open to the public</li> <li>• A request has been made to extent the lease to the grassy area so that benched can be installed there.</li> <li>• A management group has been establish who are keeping in touch via whassap.</li> </ul>                                                                                                                              |  |
| <p><b>Events</b></p> <p>A meeting took place last week and the following events calendar has been proposed:</p> <ul style="list-style-type: none"> <li>• Agricultural show dance – 5/8</li> <li>• Autumn Fling Family Festival – 23/9</li> <li>• Trail West (providing volunteer marshals ) – 7/10</li> <li>• Beat the Drug Runrig Experience (providing volunteer marshals) – 22/11</li> <li>• Reindeer Parade – 25/11</li> <li>• Hogmanay Hoolie – 31/12</li> </ul> |  |
| <p><b>Muirhall Energy Windfarm Proposal</b></p> <ul style="list-style-type: none"> <li>• A statement has been issued to the press on behalf of PBCT and PBCC. Details have been circulated via email.</li> </ul>                                                                                                                                                                                                                                                      |  |
| <p><b>King George V purchase</b></p> <ul style="list-style-type: none"> <li>• FT is in touch with the district valuer who is going to provide a quote for reviewing the value of the site with a view to carrying out a desktop valuation.</li> </ul>                                                                                                                                                                                                                 |  |
| <p><b>Skate Ramps</b></p> <p>FT to chasing Scott Milne for permission to install advertising / signage at Red Pitch re: sponsorship .</p>                                                                                                                                                                                                                                                                                                                             |  |

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| <p><b>Agenda Points – background info:</b></p><br><p><b>Clean Up Club</b><br/> FT and Bill are working together to arrange a clean up for the 22<sup>nd</sup> of July.</p> <p><b>Windfarm Update</b><br/> Ross to update</p> |  |
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**Development Officer workplan**

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| <b>Completed since last trust meeting:</b>                                                          |
| Progressed discussions further re: Bayfield income                                                  |
| Completed the Re-imagining Camanachd Square Project (final report and claim submitted)              |
| Produced waste and inspections plan to THC (playpark) and met with management group to review plans |
| Liaised with THC to secure their sign off and open the park to the public                           |
| Produced LDO report for HIE                                                                         |
| Submitted claim for Alec’s wages ( Home Farm Hub )                                                  |
| Liaised with trustees and community partners re: issuing windfarm public statement                  |
|                                                                                                     |
| <b>To undertake before next trust meeting</b>                                                       |
| Submit claim for remaining 50% of playpark funding and report on project (Regeneration Fund)        |
| Submit waste and inspections plan to THC (playparks) and brief working group on tenant obligations  |
| Submit claim for Iona’s wages (finance and admin officer)                                           |
| Review out of date information on website and upload minutes (needs backdated)                      |

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| Progress KGV land purchase stage 2 application ready for submission on August 16 <sup>th</sup> (Scottish Land Fund)                                      |
| Conclude Bayfield income discussions and raise invoice                                                                                                   |
| Promote RE-imagining Camanachd Square stage two report                                                                                                   |
| Work with Iona to produce PBCT inventory detailing equipment and storage locations – this requires some attention as we have lost track of what we have. |
| Complete install of new signage at public toilets                                                                                                        |
|                                                                                                                                                          |

**[end of report]**

