



Portree and Braes Community Trust  
Board Meeting Development Officer Report  
2<sup>nd</sup> November 2022

**Active Awards**

<b>Award</b>	<b>Amount</b>	<b>Deadline</b>
Place Based inv. (comm centre)	£38,000	End September – extension requested
The Pebble Trust (allotments)	£9924.92	End October – extension granted to end of January 2023
Bord na Gaidhlig / CLS (Speak up for Gaelic)	Cerca £10,000	End October 2022 - extension in discussion
Coastal Communities (Camanachd Square)	£35,000	End Dec 2022
HIE / NES / NHS (health services salary )	£20,981	End January 2023
Scottish Land Fund (allotments p.o salary )	£21,810	End March 2023
Strengthening Communities Fund – HIE (Development Officer salary)		End March 2023
Silverhill (playarks)	£20,000	No deadline
Vattenfall (playparks)	£10,000	End March 2024
Anton Jeargen (playparks)	£4000	No deadline
Organic Seaharvest (playparks)	£9955	No deadline

**Account Balances**

<b>Project</b>	<b>Balance</b>
Trust	£11,092.89
Info boards / Advertising	£2,999.54
Toilets	£105.43
Bayfield	£6,744.81
Paths	£283.60

FEI Land Purchase	£975.84
Events -	£8,960.27
Playparks	£48,695.19
Allotments	£8,462.26
Helipad	£5,089.73
Skye Community Response	£39,548.07
Coastal Communities (Camanachd Square)	£3488.72
Speak up for Gaelic	£3,141.54
Project Officer 1 (Fiona)	£1574.52
Project Officer 2 (Sophie and Iona)	£24.33
Project Officer 3 (Alec)	-£3,026.53
Total	£138,160.21

## Project Updates

Topic	Notes / questions
<p><b>Treasures Report</b></p> <ul style="list-style-type: none"> <li>DB has requested that the allotments group revisit establishing their own bank account as this would help make Duncan's workload as treasurer more manageable. Similarly, DB has requested that the Skye Resilience group progress with establishing a separate bank account.</li> <li>The columns for PO1, PO2 and PO3 (for SI, IM and AM's wages - highlighted in red in the account balances above) are showing insufficient /negative funds.</li> <li>DB has been negotiated new energy tariffs for the helipad and the Community Centre. For the helipad he has negotiated a charge of 60p and day + 76p per unit as opposed to the £1.23 per day + 84p per unit which was the default offer. Smart meters will be fitted.</li> </ul>	<p>FT is in the process of drawing down funds from various funders. This requires urgent attention however FT anticipates the funds will be transferred shortly.</p>

**Bayfield**

- FT’s Expression of Interest to The Crown Estate Scotland, Sustainable Communities Fund for feasibility work relating to the development of the maceration plant was unfortunately rejected. They were overwhelmed with the number of applications to the programme and received requests for funding in excess of £3.1million for a fund of £250,000.
- Scottish Water have still not responded to any requests to support this feasibility work
- Faye Macleod suggested PBCT could carry out more initial feasibility work “in-house” by seeking advice from existing contacts before progressing to commission a professional feasibility study
- There is an offer for The Bayfield group to attend the next ward forum meeting at the end of November to discuss Bayfield carpark and potential future phases. FT will liaise with Bayfield group members to confirm who will be available to attend.
- Income from the waste disposal unit for the period to October 14th has been £213 – 71 users @ £3 per go.
- A letter was sent to local councillors re: the outstanding query about income from Bayfield. Shane Manning (Principle officer for parking) has promised a resolution within the week.

**Bayfield Woodland**

- Matt Harrison still liaising with Bill Edgar re: management of Bayfield Woodland
- Matt surveyed the site in October. There was a small amount of litter however nothing too problematic
- One small tree has been ring barked which likely needs to come down – Matt will keep an eye on it.
- As Ace Academy is now a registered John Muir Trust provider there is potential for them to work with the schools again next year. to help deliver these awards. Matt doesn't have anything confirmed but plans to contact the schools again and progress discussions.
- The Tigh na Drochaid manager has offered to lend Matt a space for storage of equipment in the TND garden which will make it easier and quicker for Matt to deliver activities at the woodland having kit stored on site.
- There has been a request from Matt - inserting 2 x pole holders (like where you would insert a flag pole) into the ground which poles could then be secured into and used to support tarps / canvases etc. This would mean that Matt no longer had to spend so much time tying the tarps / canvases to a tree for activities. The pole holders would be permanent but can have a cap put on them to that they don't pose a trip risk when empty nor would they be noticeable when not in use.

BE has confirmed that this would be suitable. If the board have any

	concerns please let FT know.
<b>Harbour Group</b> <ul style="list-style-type: none"> <li>No update. Anticipating the outcome of the Levelling Up Fund Bid early 2023.</li> </ul>	
<b>Toilets</b> <ul style="list-style-type: none"> <li>Income from the toilets for the period to October 14th has been: Disabled toilet - £71.50 Mens toilet - £156.50</li> <li>A new door closer to the cost of £242.98 has been purchased. Joiner Scott Martin has agreed to fit it.</li> <li>The comfort scheme subsidy has come to an end for 2022. This runs from May to October. FT will apply on behalf of PBCT for subsidy the 2023 season when possible.</li> <li>Cleaners continue to work reliably this year.</li> <li>Scottish water visited re: fitting a meter however concluded that it was not possible to fit a meter. The said they would get in touch again if they wanted to follow it up but the rep indicated that if a meter can't be fitted PBCT may not be charged for water supply.</li> <li>FT and RC discussing opportunities to improve signage to make users more aware of charity ownership. We know from conversations with the harbour master that many users assume it is highland council managed.</li> </ul>	
<b>Speak Up for Gaelic</b> <ul style="list-style-type: none"> <li>IM recently delivered two successful Gaelic language boat trips around Portree bay with commentary from Cailean Maclean. Project volunteers and participants attended. This was an opportunity to acknowledge the work of the volunteers and the support of the participants throughout the duration of the 12 month period. The project has been well received by participants and funders.</li> <li>The project officially came to an end at the end of October.</li> <li>IM has arranged to meet with Community Land Scotland funding rep to inquire about a possible extension to early 2023 to spend the approx. £2k underspend. (many local businesses supported the project in kind which resulted in the underspend)</li> </ul>	
<b>Strategic Plan</b> <ul style="list-style-type: none"> <li>Thank you to all the board members who have contributed to the strategic plan by filling in surveys and questionnaires. This is now being compiled by CSMco.</li> </ul>	Can any board members who haven't

	yet filled out the latest survey let FT know.
<p><b>Allotments</b></p> <ul style="list-style-type: none"> <li>• Consultation Days- There will be three days of public consultation to gather feedback on what the community would like done with the land next to the allotments. It will take place in the entrance of the big Co-op on Thurs 3 - Sat 5 November. This information has been shared on social media and sent to the Free Press. This was a requirement of the funding.</li> <li>• With this in mind AM also attended a meeting with Chris James and another community member last week who is interested in progressing a skate park development project for Portree to review what research has already been undertaken and if the Homefarm site might be a suitable location. The existing skate ramps are nearing the end of their useful life and it was previously an aspiration of the trust to secure a more permanent facility for Portree.</li> <li>• Land Transfer- An acquisition day was set for settling the land transfer, however there was an issue raised concerning the wording of a document so the process has been delayed until new documents have been signed.</li> <li>• Pebble Trust- Due to an underspend The Pebble Trust have approved our request to extend the spending deadline until January 2023.</li> <li>• Water pipe- Craik and Macrae have committed to connecting the water pipe to the mains at the end of November. Once we have the specific date, Highland Council and Scottish Water can be contacted to progress the water supply – a key element of this project.</li> <li>• Paths- Mark Crowe has given the group an estimate for the cost of a path passing through the north of the allotments linking Woodpark Road to the nature trail - £19,334.70 inc VAT. AM hopes to submit an application to their Ian Findlay Fund for funding the path.</li> <li>• AGM- The next Allotments meeting will be the AGM at 7pm on Tuesday 29<sup>th</sup> November. The Small Hall of the Portree Community Centre has been booked.</li> </ul>	<p>Calum to drop into Coop, Thursday 9-5pm Friday, 9-5 or Saturday 9-3pm to see Alec to sign papers please.</p>
<p><b>Camanachd Square</b></p> <ul style="list-style-type: none"> <li>• The deadline for the Re-imagining Camanachd Square is in 8 weeks and given the stage the project is at the project will have to be moved forward quickly to meet this deadline.</li> </ul>	

<ul style="list-style-type: none"> <li>• A meeting has been provisionally arranged for Thursday the 10<sup>th</sup> of November at 3.30pm at Jans between Rural Design and the project steering group to refine options based on community feedback.</li> <li>• Mick McWilliams, on the recommendation of Hugh MacDonald, has been appointed to carry out title searches to define ownership. This will unlock the opportunity to progress with the purchase of the King George V site again. This element of the project is also overdue as there were delays getting started however FT is anticipating that it will be completed by the deadline.</li> </ul>	
<p><b>Helipad</b></p> <ul style="list-style-type: none"> <li>• No further updates.</li> <li>• No bookings / income this month.</li> </ul>	Does Neil have anything to add?
<p><b>Advertising</b></p> <ul style="list-style-type: none"> <li>• Still no payment in from one of the advertisers. A reminder was sent in September and again 1<sup>st</sup> of November. £390 is owed to date.</li> <li>• West Highland College paid on 16<sup>th</sup> September.</li> <li>• All other payments up to date.</li> <li>• Two boards are still available. Some inquiries but no bookings. Could offer a good discount for these spaces.</li> </ul>	
<p><b>Community Centre</b></p> <ul style="list-style-type: none"> <li>• Great progress. The main hall has been recently renovated including being cleared, painted and dressed with wall murals. It was used successfully for a private function at the end of October. Photos received hugely positive reaction on social media. More work required before a public entertainment licence can be secured and future rentals can be offered.</li> <li>• The small hall continues to be popular with bookings for meetings and fitness classes etc. Lots of inquiries.</li> <li>• FT will begin drawing down the Place Based Investments funds for the main hall next week and completing all the relevant paperwork.</li> </ul>	Does Peter have anything to add?
<p><b>Health Services</b></p> <ul style="list-style-type: none"> <li>• The funding for employing SI and IM to deliver the health care project will run out at the end of January. SI will be going on maternity leave mid-January however negotiations with potential funders will need to begin soon if funding for maternity cover and extension to the contract is to be secured. FT and SI have updated the job description in preparation for discussions</li> </ul>	Ross can provide more details if required.

<ul style="list-style-type: none"> <li>• SI has been in meetings with The Scottish Futures Trust who are liaising with NHS and partners to look at a 20 year strategic plan for health care in Skye.</li> <li>• SI continues to attend the new communications working group submitting questions from the community to NHS senior management and circulating responses.</li> <li>• Eight of the nine vacant posts at Portree hospital are now filled however many are in training and will take time before they can practise independently.</li> <li>• Given the Festival of Learning was cancelled SI is preparing a proposal to submit to the health care committee for spending the remaining project budget on a mini festival of learning over the course of a weekend in Portree.</li> <li>• The next Trust Healthcare meeting is on the 29<sup>th</sup> of this month.</li> </ul>	
<p><b>SCR</b></p> <ul style="list-style-type: none"> <li>• There will be a smooth transition to the Skye Resilience Group by the end of the year.</li> </ul>	
<p><b>Paths</b></p> <ul style="list-style-type: none"> <li>• Two recent path meetings have been held with Ross Cowie (chair) Mark Crowe ( HC paths ) , Bill Edgar , Alec McCleod (project officer) and Fiona who attended to oversee initial meetings.</li> <li>• The group have been discussing how to access funding for the allotments paths and how to take forward further feasibility work for development of, or the promotion of, some of the paths that have been identified and that were also proposed as part of the Skye Cycle way project and the Portree Active Travel Plan.– anyone is welcome to get involved.</li> <li>• There is cross-over with discussions about a skate park development which resident Angela Porteous and Chris James are interested in.</li> <li>• Other projects that could fall under the umbrella of PATHS are.</li> </ul> <p>Playparks Clean-ups Local sign improvements Cemetery improvements</p>	

<p>Groundworks ( trees , grass, pavements and so on )          Toilets          Plus cross over with Allotments on possible Skatepark and Pumptrack.          This avoids having too many Sub Groups</p>										
<p><b>Outdoor Activity Group</b></p> <ul style="list-style-type: none"> <li>• The group have submitted an expression of interest to the Coastal Communities fund for £40k to complete the required funds to build the playpark. Around £70k has been raised to date.</li> <li>• The group are currently prioritising progressing lease arrangements as no works can begin until a lease is in place. A lease is also required to be eligible to apply to funding from the Community Landfill Fund – this is the plan B should the coastal communities fund not be successful.</li> </ul>										
<p><b>Proposal for Development Officer</b></p> <ul style="list-style-type: none"> <li>• FT’s contract comes to an end at the end of March 2023. Phil McCaherty (HIE) has highlighted that the funding environment from Scot Govt is expected to be incredibly tight for the next while for many reasons. He has request that the trust outline their thinking on PBCT funding proposals on the development officer post for the next 2 years - 23/24 and 24/25 and submit them to him.</li> <li>• HIE would like to know what the expected project costs will be for 2 years and how this can be funded, for example, suggested funding from HIE/Scottish Government, or Highland Council funds, or PBCT own resources or any other funders that the trust are considering an application in support of continuing the Development Officer post. Additionally, Phil would like a note of the priority projects PBCT are continuing (and those the trust wish) to lead on in that timescale. This is a separate request from the Strategic Plan which CSMco and devising but the preparatory work for the strategic plan will be able to feed into this proposal.</li> </ul>	<p>FT to arrange a meeting with Faye and office bearers / relevant board members to discuss asap.</p>									
<p><b>Events</b>  <b>AUTUMN FLING-REPORT-24/9/22</b>  <u>Outgoings</u></p> <table border="1" data-bbox="210 1265 1319 1385"> <tr> <td>Musicians</td> <td>[ ]</td> <td>00</td> </tr> <tr> <td>Sound Engineer &amp; Sound Desk Hire</td> <td>656</td> <td>00</td> </tr> <tr> <td>Inflatable Play Items (1700-1410=290)</td> <td>290</td> <td>00</td> </tr> </table>	Musicians	[ ]	00	Sound Engineer & Sound Desk Hire	656	00	Inflatable Play Items (1700-1410=290)	290	00	
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Bins	222	72		
Banners, Signage	160	42		
Safeguarding cover (BSGP & HC)	100	00		
Food for Volunteers	175	00		
Social Media Advert	35	44		
Postage (Letters to residents in area)	40	80		
Public Entertainment License	218	00		
Eabhal & Valtos Meals (Jans)	80	00		
Supplies for Volunteers & Artists (Comm.C)	50	00		
Cleaning Products & Supplies for toilets	56	68		
Donations to Skye Rugby & Portree Juniors	500	00		
Hours worked-Community Groups-Play	TBC	900	00	
Lanyards for event passes, etc	60	12		
Total outgoings on the day	8415	18		
Less funds raised at dance to offset (6/8/22)	2451	94		
Total Overall costs this event	[ ]	24		
<u>Income</u>				
Eventbrite	2665	72		
Bar Profit	2549	00		
Gate, Inflatables, Food Vendors & Stalls	3422	80		
Total income on the day	8637	52		
Add Inflatable Play Items-Ward Funding	1410	00		
Total Overall income this event	10047	52		
<u>Final Calculations on the day</u>				
Total Event Income	8637	52		
Event Outgoings Deducted	8415	18		

Total Profit from event without Ward funding & Dance Fundraiser	222	34		
Extra income from event with Ward funding & Dance Fundraiser	3861	94		
Total Overall Profit	4084	28		
<b>Report Findings:</b>				
<ul style="list-style-type: none"> <li>• Much quieter during the day, and much busier at night this year. Possibly cost of living crisis. Folk being a little more careful.</li> <li>• As this is such a big-ticket item in the year, going forward it would be good to get some sponsorship from some of our bigger companies in the area.</li> <li>• Alternatively, running a couple more dances in the year would help towards the costs. Costs are rising across the board, so further trimming of outgoings, or more fundraising will be necessary to continue into next year without sponsorship.</li> <li>• We need to make ourselves fully sustainable in 2023.</li> <li>• All in all, a success once again. No significant losses and we should still have around £11-12k in the bank for our future events.</li> <li>• Light Up Portree group have booked the reindeer parade for the 26<sup>th</sup> of Nov with the xmas lights switch on Friday the 25<sup>th</sup>.</li> <li>• The group will be working on the next couple of weeks to prepare the xmas lights display also.</li> </ul>				
<b>Muirhall Energy Windfarm Proposal</b>			Faye Macleod, Ross and Bill (tbc) have indicated they could attend if required.	
<ul style="list-style-type: none"> <li>• Two representatives from PBCT have been invited to the Muirhall Energy consultation event / presentation at Dunvegan Hall on Tuesday the 8<sup>th</sup> of November at 7pm</li> </ul>				
<b>Mental Health Project proposal – Neil Turner</b>			This is a new project being proposed by Mental Health Nurse Neil Turner. What are the boards thoughts on this?	
The following proposal was submitted for the consideration of the board:				
In partnership with Skye Adventures, we propose to apply for funding from the Community Mental Health and Well-being recovery fund with the intention of:				

starting a local group to offer outdoor activities to local people with mental health problems.  
to provide monthly sessions in a variety of activities including hill walking, water sports, scrambling etc- relevant to experience and limitations of group members.  
to provide equipment and transport to activities- group members to receive waterproofs and footwear to keep, thereby allowing them to continue with activities when funding runs out after 12 months.  
to have qualified mental health support staff at each session along with qualified outdoor activity instructor to provide support and guidance to group members and staff.  
The Highland Community Mental Health and Well-being fund is targeted at promoting positive mental health and well-being to local communities. It's priority aims are to:  
reduce social isolation and loneliness, prevent deterioration in mental health problems, reduce the risk of suicide and address Mental Health inequalities.

We believe that our proposal meets these aims.

There is a strong link between outdoor activities and exercise and positive mental health.  
Outdoor activities can be expensive and those people with mental health problems tend to be unemployed or on low incomes/benefits.  
By creating a safe and welcoming environment we hope to reduce isolation and loneliness.

Costs-there is a limit of 25k per application but the average is expected to be around £10k. We expect our proposal to be in this region although we haven't yet worked out detailed coatings.

We expect to be able to manage this project without the direct administrative input of PBCT however would require to work with PBCT to access the funds.

This is just a very brief resume of our plans. We expect to have more details next wee and would be interested to know what the boards initial thoughts on this proposal were.

**Development Officer Work Plan for November**

Total days available in the coming month	20
<b>Task</b>	<b>No. days allocated</b>
HIE 2-year forward plan proposal for LDO (requested by Phil McCaherty)	3
Re-imagining Camanachd Square phase 2 – work with Rural developing final option	3
Community Centre – Place based fund grant administration	2
Bayfield Phase 3 / Maceration Plan proposal development	2
Matheson Place lease arrangements and funding support	2
Health Services Project officer funding review and claim	1
Toilet facility management	1
Board meeting minutes, reports and arrangements	1
Oversee Skye Resilience Group arrangements (SCR)	1
Light Up Portree funding support	1
Muirhall Energy Consultation - participation / negotiation	1
Online training – planning for community owners	1/2
Staff team management	1/2
<b>TOTAL</b>	<b>20</b>

**[End of Report]**